

**Public Notice**

**INVITATION TO BID**

**Scott County Facility and Support Services Department  
Annex Building Partial Roof Replacement and Rooftop HVAC Replacement  
500 West 4<sup>th</sup> Street, Davenport Iowa 52801**

**PROJECT FSS2015-0902**

Scott County will receive single prime sealed bids for the Annex Building Partial Roof Replacement and Rooftop HVAC replacement until 2:00 p.m. local time on September 28, 2015 at the Scott County Administrative Center Reception Desk, 6<sup>th</sup> floor. All bids received after the above stipulated closing time for receipt of bids will be returned to the bidder unopened. All bids received in accordance with these guidelines will be publicly opened and read aloud in Conference Room 638, 6<sup>th</sup> floor, 600 West Fourth Street, Davenport, Iowa 52801. Prospective Bidders are required prior to the bid opening, by the Owner to register as an online vendor with Public Purchase at [www.publicpurchase.com](http://www.publicpurchase.com). Registration is at no cost to the vendor, however Public Purchase has several levels of membership and vendors may choose to subscribe to plan that requires a subscription cost. Any cost that a vendor incurs for registration will be at their sole discretion and responsibility.

Bidding documents, including the Proposal Form, Drawings and Specifications, will be on file at the Offices of the Architect, Bracke-Hayes-Miller-Mahon, Architects, 1465 41<sup>st</sup> Street, Moline, IL 61265, (309)762-0511; at the McGraw Hill Construction Dodge Plan Room at [www.dodgeplans.construction.com](http://www.dodgeplans.construction.com); at Illowa Builders Exchange, [www.isqft.com](http://www.isqft.com); and at CMD (Construction Market Data) at [www.cmdgroup.com](http://www.cmdgroup.com). Plans should be available on or about September 2, 2015.

Proposals will be received to accomplish all labor and materials to perform all portions of the work to provide a complete finished project.

Each proposal must be accompanied by a certified check payable to the Owner or a satisfactory bid Bond executed by the Bidder and an acceptable Surety company authorized to do business in the state where the project is located in an amount not less than five percent (5%) of the Base Bid.

If a successful bidder fails to enter into a contract with the Owner for said work or fails to furnish either a satisfactory Performance Bond or a satisfactory Labor and Material Payment Bond as required by said contract within ten (10) days after the awarding of contract to him, then the Owner may declare the certified check of Bid Bond deposited by him forfeited to the Owner; and said Owner shall be entitled to cash said check and retain the proceeds to cover the amount of the bond.

One set of contract documents may be obtained by the prime contractors from the office of the Architect upon deposit of \$50.00. If within ten (10) days after the ultimate time set for receipt of bids, the documents are returned undamaged, deposits of those who submit bids will be fully refunded. Deposits of those not bidding or not returning plans within ten (10) days will be kept for reproduction of new drawings and documents. Additional copies of the drawings and specifications may be obtained at the User's expense.

**SPECIAL NOTE:** Drawings will be mailed to Bidders only if a separate \$15.00 check per set of postage and handling is sent along with the refundable deposit check.

Members of the Master Builders of Iowa, Central Illinois Builders- AGC, National Electrical Contractors Association, and Omaha Builders Exchange may substitute the Request for Plans Card which shall guarantee their deposit. A mailed check made payable to Bracke-Hayes-Miller-Mahon, Architects LLP in the amount of \$15.00 per set is still required if plans are to be mailed.

ELECTRONIC DOCUMENT DISTRIBUTION:

Contract Documents may be obtained in electronic format (pdf's) from the Architect's office. Documents will be available for downloading from [www.box.com](http://www.box.com). Contractors are responsible for registration, fees, etc. for use of this site. It is solely the contractor's responsibility to verify that he is downloading all drawings, all specifications, and all addenda for this project. No additional cost will be allowed by the Owner for the contractor's failure to download all material. Contractors to request access to downloads by calling the Architect's office or by emailing at [bhmm@bhmmarchitects.com](mailto:bhmm@bhmmarchitects.com). Contractor will receive email notice and invitation to view project folder to download drawings, specifications, addenda, etc.

A pre-bid meeting will be held on Wednesday September 16, 2015 at 10:00 a.m. at the jobsite, 500 W 4<sup>th</sup> Street, Davenport, IA 52801. While not mandatory, your attendance at this Pre-Bid meeting is strongly encouraged.

Bids may not be withdrawn within sixty (60) days after the scheduled time of opening bids, without the consent of the Owner. The Owner reserves the right to accept any bid or to reject any or all bids, or parts of such bids, and waive informalities or irregularities in bidding.

The Owner requires Substantial Completion of the project on or before March 31, 2016.

Scott County reserves the right to reject any and / or all bids. Further, Scott County reserves the right to resolicit and/or re-bid this project at any time in the future.